

# A Malta Commonwealth Third Country Training Programme

*Modern Diplomacy for Small States*

8 – 17 June 2009



***di*PLO**



*Organised by*  
DiploFoundation

*Sponsored by*  
Commonwealth Fund for Technical Co-operation (CFTC)

*and*  
The Ministry of Foreign Affairs, Malta

# ‘Venue: Malta 8-17th June’

[www.diplomacy.edu/workshops/MD](http://www.diplomacy.edu/workshops/MD)

## Training Objectives

Participants in this programme will learn about the current diplomatic challenges and organisational needs of small states. The focus will be on introducing and discussing practical solutions to problems facing small states in particular, and sharing experiences on strategies that yield positive outcomes. The programme will include a strong skill-improvement component consisting of simulation exercises and workshops. Course content will be drawn from current best practices in the area of negotiations, public diplomacy, new technologies, diplomatic protocol, multilateral diplomacy and organisation of diplomatic and consular services.

## Dates, Venue and Organisation

The training course ‘Modern Diplomacy for Small States’ will take place in Malta between the 8th and 17th of June 2009. It is organised by DiploFoundation and sponsored by the Commonwealth Fund for Technical Cooperation through the Governance and Institutional Development Division (GIDD) under the auspices of the Malta/ Commonwealth Third Country Training Programme.

Training consists of a combination of lectures, participant presentations and workshops. Faculty members include practicing Maltese ambassadors and two former Foreign Ministers who have been involved in diplomatic activities such as accession to the European Union and Chairing of the Commonwealth Ministerial Action Group. Participants will thus benefit from the most topical practices and the current insights of diplomats from a small island state. The programme also includes foreign lecturers and experts.

## Target Participants

The training programme is aimed at middle and senior-level officials of Foreign Ministries and other departments dealing with the foreign relations of small states. Applicants must have a minimum of 5 years relevant work experience. Given the institution-building focus of the training programme, participants should be in a position to put into practice, in their respective ministries and government departments, skills and knowledge acquired during the training programme.

As part of the programme, participants are required to present a short summary of the challenges and experiences of their own diplomatic services. Through sharing of experiences, participants will benefit from the comparison of their national challenges with available global expertise and experiences from other small island states.

## Participants’ Presentations

Participant presentations are to last a maximum of 20 minutes each and are scheduled to be given throughout the course. These presentations should focus on the opportunities and constraints of the diplomacies of small states. Each participant will be asked to focus on a specific topic which will be assigned once their participation is confirmed.

## Language of Instruction

The course will be conducted in English, and all participants are expected to have a good working knowledge of the English language.

## Certificates

Certificates of participation will be awarded to participants who complete the entire programme. The certificates will be issued by DiploFoundation, together with the Commonwealth Fund for Technical Co-operation and the Ministry of Foreign Affairs of the Government of Malta.

### **Programme Changes:**

DiploFoundation reserves the right to effect changes to the course programme and to cancel the programme entirely should there be an insufficient number of Applicants.

## Sponsored Candidates

Sponsorships offered under the terms of the Malta-Commonwealth Third Country Training Programme and the Commonwealth Fund for Technical Cooperation cover course fees, hotel accommodation on a bed-and breakfast basis and lunch on course days. Accommodation is covered for the period 7th to 17th June 2009 i.e. 11 nights.

The workshop will take place at the:  
[Cavalieri Hotel in Malta](#)  
Tel: 00356 2318 0000 Fax: 00356 2318 0862

Website: <http://www.cavalierihotel.com.mt>).

Accommodation, is at the same hotel. Sponsored participants will receive a subsistence allowance of Euro 165 for the duration of their stay in Malta. This is only a partial allowance and participants are expected to supplement this amount with additional spending money to cover local expenses.

### Applications and Nominations

In order to qualify for sponsorship, applicants must be nominated through the government designated Commonwealth Point of contact (POC) in their own country. Nominated applicants must complete the appropriate nomination forms (GID/1) available from the POC.

Completed forms should be sent to the Director, Governance and Institutional Development Division, Commonwealth Secretariat, copied to the Executive Director, DiploFoundation by not later than 20th April 2009.

All application forms should be duly endorsed by the respective POC and should be forwarded to:

The Director, Governance and Institutional Development Division

Attn: Mrs Pauline Campbell  
Programme Officer,  
Governance and Institutional Development Division,  
Commonwealth Secretariat,  
Marlborough House, Pall Mall,  
London SW1Y 5HX, UK

Tel: (44) 207-747-6321/6588;

Fax: (44) 207-747-6515/6335.

email: [p.campbell@commonwealth.int](mailto:p.campbell@commonwealth.int)

Copies of the application and nomination forms should also be sent to:

The Director, DiploFoundation, Malta  
Attn: Sylvana Bugeja or Patrick Borg  
DiploFoundation, 4th Floor Regional Bldg  
Regional Road, Msida, Malta

Tel. 00356 21 333323

Fax. 00356 21 315574

Email address:

[workshop@diplomacy.edu](mailto:workshop@diplomacy.edu)

### Self Funded Participants

Participants who do not qualify for a scholarship under the Malta-Commonwealth Third Country Training Programme may still apply to participate in the course and will be charged a fee of euro 1300.00. This covers local expenses and tuition fees. Such applicants are to write a letter of interest to [workshop@diplomacy.edu](mailto:workshop@diplomacy.edu) and attach a detailed C.V.

Confirmation of acceptance of successful applicants will be sent by 5th May 2009.

### Travel

Airfares and travel expenses to and from Malta are to be borne by the participants, their employer or the nominating Government. Participants should ensure that they have adequate insurance cover during their stay in Malta as they will be fully responsible for all medical costs, and for the costs arising from any loss or theft of personal belongings.

### Visas

Since Malta is part of the Schengen Agreement, applicants require a visa to enter Malta. They are expected to apply for a Schengen visa through the respective foreign office/embassy in their country: [www.mfa.gov.mt](http://www.mfa.gov.mt). The process of issue can take up to 4 weeks and applicants are advised to make the necessary arrangements in good time for the visa to be issued before they leave their country. Prospective participants who intend to stop over in a third country on their way to Malta are also advised to obtain the required transit visas before leaving their country. Participants are expected to arrive in Malta on 7th June 2009.

Further information at: [www.mfa.gov.mt](http://www.mfa.gov.mt)

### Arrival/Departure Transfers

Participants are to inform DiploFoundation of their arrival and departure time and dates, confirming also their visa status. DiploFoundation will organise transfers from the Malta International Airport to the Hotel.

### Insurance

Participants are advised that before coming to Malta, they should secure overseas travel, accident and health insurance cover for the duration of their stay in Malta.

### Hotel Accommodation

The workshop and accommodation will take place at the Cavalieri Hotel in Malta (Tel: 00356 2318 0000, Fax: 00356 2318 0862, Website: <http://www.cavalierihotel.com.mt>). Accommodation only, will be covered for 11 nights - from 07th June – 17th June (inclusive). Any extra nights, or additional expenses charged to the room, will be covered by the individual.

### Programme

#### Day one:

08/06/09 all day Negotiation Exercise  
Dr Jovan Kurbalija, Alex Sceberras Trigona, Dr Biljana Scott

#### Day two:

09/06/09 AM Use of ICT and the Internet in Diplomatic Services  
Ana Catania and Dr Jovan Kurbalija

09/06/09 PM Organisation and Management of Diplomatic Services  
Ambassador Victor Camilleri and Ambassador Cecilia Attard Pirotta

#### Day three:

10/06/09 AM Developing Networks of Honorary Consuls  
Ambassador Leslie Agius

10/06/09 PM Assisting Citizens Abroad: Consular Affairs and Crisis Management  
Olaph Terribile

#### Day four:

11/06/09 AM Diplomacy Among Commonwealth Countries  
Dr Michael Frendo

11/06/09 PM Managing Bilateral relations  
Ambassador Joseph Cassar

#### Day five:

12/06/09 AM Managing Multilateral relations  
Ambassador Saviour Borg

12/06/09 PM Non State Actors in Modern Diplomacy  
Patrick Tabone

#### 13-14 June

#### WEEKEND BREAK

#### Day six:

15/06/09 AM Economic Diplomacy of Small States  
Anton Said

15/06/09 PM Climate Change Diplomacy  
Ambassador Michael Zammit Cutajar

#### Day seven:

16/06/09 AM Protocol  
Olaph Terribile

16/06/09 PM Public Diplomacy  
Dr Biljana Scott

#### Day eight:

17/06/09 AM Language and Diplomacy  
Dr Biljana Scott

### The Organisers

DiploFoundation: [www.diplomacy.edu](http://www.diplomacy.edu) is a non-profit organisation based in Malta, with offices in Geneva and Belgrade.

Diplo emerged from a project to introduce information and communication technology (ICT) tools to the practice of diplomacy, initiated in 1993 at the Mediterranean Academy of Diplomatic Studies in Malta. In November 2002, Diplo was established as an independent non-profit foundation by the governments of Malta and Switzerland. Our focus has expanded from the application of information technology to diplomacy, to include other new and traditional aspects of the teaching and practice of diplomacy and international relations.

# ‘Application Deadline 20th April 2009’

## Approach

### *Several key concepts underlie Diplo’s activities:*

- **Innovation:** we are a leading training organisation in the field of diplomacy and international relations today because of our commitment to innovation in online learning.
- **Quality:** we strive to offer high quality educational experiences and materials, equally attractive and useful for individuals and institutions in developed and developing countries.
- **Development cooperation:** we have an ongoing commitment to strengthening diplomatic practice and international relations for a range of stakeholders in developing countries in particular.
- **Contemporary focus:** our education, training and capacity building initiatives focus on topics of relevance to today’s diplomatic scene, whether these are new areas of study, or traditional topics examined through a contemporary lens.
- **Theory to practice:** our activities aim to bridge the gap between theoretical concepts and practical solutions; this is done through close links with real communities of practice and through studying real-life problems.

Multistakeholder approach: diplomacy is no longer the exclusive domain of states and diplomats; we promote the involvement of new players, including NGOs, academia, the private sector, and the media.

In June 2006, Diplo was granted Special Consultative Status with the UN Economic and Social Council (ECOSOC). Diplo also plays an important role in a number of global networks, including the Global Knowledge Partnership, the International Forum on Diplomatic Training and the European Diplomatic Training Initiative.

‘The Governance and Institutional Development Division (GIDD) works as a trusted partner with all Commonwealth peoples to provide excellent technical assistance for capacity-building and sustainable development in public institutions.’

## Sponsors

### *Commonwealth Secretariat*

Governance and Institutional Development Division (GIDD) of the Commonwealth Secretariat. [www.thecommonwealth.org](http://www.thecommonwealth.org).

GIDD operates as a part of the Commonwealth Fund for Technical Co-operation (CFTC). Its purpose is to strengthen good governance in member countries through providing advice, training and expertise to build capacity in institutions throughout the Commonwealth. It has in-house specialist expertise in governance, including public sector reform and restructuring, public-private partnerships, and public sector informatics, but is also able to provide assistance across a wide range of development issues to meet the particular needs of individual member countries.

GIDD aims to provide an integrated package of advisory and training services to develop human resources and to enhance policy, managerial and technical capacity in government, public and private sector enterprises and NGOs. Its operations include:

Advice and Consultancy – using both in-house and external expertise.

Consultative Policy Meetings, Round Tables, Workshops and Seminars to assist senior officials to examine policy options and share experience at different levels.

Long and short-term Experts providing technical skills which are not available locally.

Specialised Education and Training Programmes.

Fellowships for key individuals for long or short education or training programmes, study visits or attachments.

Professional Networking – establishing and promoting international, pan-Commonwealth and regional associations

Publication of reports, policy guidance and case studies resulting from projects and workshops.

Managing projects under the Commonwealth Service Abroad Program (CSAP), and co-funding/managing projects for other agencies – including AusAid, CIDA,

DFID, UNDP and World Bank.

GIDD targets its training at the specific skills needs of senior and mid-level officials, managers and technologists, through specialist group training programmes, work attachments and study visits.

Ministry of Foreign Affairs

[www.gov.mt](http://www.gov.mt) *Government of Malta*

The Malta Co-operation Programme of the Ministry of Foreign Affairs of the Maltese Government provides the means for Maltese professionals to share their experience and skills with participants from developing countries and small states with limited human resources. Having attained a high degree of competence in human resources over the years, and fully supportive of the Commonwealth's efforts in the field of development training, Malta has successfully engaged in the Commonwealth's Third Country training Programme. Under this scheme, specialised training has been delivered in the field of information technology, banking and finance in small states, port management and insurance management.

The Malta-Commonwealth Third Country Training Programme marks the transition from technical assistance to mutual co-operation between Malta and its Commonwealth partners. This programme is jointly funded and administered by the Ministry of Foreign Affairs and the Commonwealth Secretariat, and was formally established in 1995 with the objective of training senior to middle level personnel from developing countries of the Commonwealth.





**COMMONWEALTH**  

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**SECRETARIAT**